Dated: 16th April 2018

**To**

**The Assistant Commissioner of Police**

**Dlf-5, Gurugram**

**Haryana**

**Subject:** Complaint against M/s Ardee Infrastructure Pvt. Ltd. for not cooperating on the registry of my floor/flat and demanding illegal amount thus causing the loss of public exchequer.

Dear Sir,

Kindly take notice of the following:

1. That vide an agreement dated **­­­­­dd-mon-yyyy**, ~~I~~/We had purchased a Flat / Floor bearing no. **<address of your floor>**, ARDEE CITY, GURGOAN from M/s Ardee Infrastructure Pvt. Ltd. (hereinafter referred to as “Premises”), located in the colony known as Ardee City, Gurugram, for a sum of Rs. <**Amout**>/- Rs. <**Amount in words**>.
2. That the entire amount of the sale consideration has already been paid to the builder. And the possession was taken on <dd-mon-yyyy> as per the terms and conditions and the payment plan under the aforesaid agreement.
3. That the builder had also issued an NOC to us dated <dd-mon-yyyy>
4. I/We also have obtained the OC (Occupation Certificate) for the premises.
5. That the provisions of the aforesaid agreement mandate the builder to execute the sale/conveyance deed and register the same.
6. That ~~I~~/We have already complied with all the terms and conditions of the aforesaid agreement and there remain no dues or any money payable by ~~me/~~us to the builder against the purchase of the said premises.
7. That a considerable period of **over <N> years** have passed, ~~I~~/we had purchased the said premises under the aforesaid agreement and the title of the said premises has still not been conveyed in ~~my~~/our favour, despite my/our several requests in this regard and the builder has miserably failed to get the sale/conveyance deed executed and registered in ~~my~~/our favour.
8. I/We are willing to pay the stamp duty of Rs <Amount> at the rate <x %> of the purchase price and the circle rate as applicable.
9. That through this letter ~~I~~ / we request you to take a note of our complaint and take necessary legal action to ensure that the builder execute the sale / conveyance deed in ~~my~~ / our favor.

I/ We will be highly grateful for the same to you.

Signature:

Names:

Address: